

IFMP: Preparations for WebTADS Rollout Continue

Preparations for the rollout of WebTADS (Web-based Time and Attendance Distribution System) at LaRC this summer continue. On March 26th and 28th approximately 100 secretaries and administrative officers were briefed on the new application and given a brief demonstration of system functionality.

Performance and functional testing of WebTADS will be conducted in June and will involve testers from the WebTADS project team as well as secretaries who have volunteered to assist. The testing will involve an end-to-end test of a pay period that includes entering all timesheets and verifying all data.

The deployment of WebTADS at LaRC will begin in late July and run through October. Organizations will be notified about the training/rollout schedule as that date approaches. WebTADS will offer a simplified, user friendly Web browser interface that allows civil service employees the ability to enter time and attendance information, and provides for submittal of the time and attendance data for payroll and labor processing. Specific employee benefits include the ability to:

- View leave balances
- Submit prior pay period adjustments on-line
- Submit overtime and leave requests on-line
- Enter ¼ increments for leave taken and comp./credit/over time earned.

For further information please contact Carmen Torres-Nisbet at 4-6332 (e-mail: C.O.Torres-Nisbet@LaRC.NASA.GOV) or Yvonne Dellapenta at 4-2760 (e-mail: Y.M.Dellapenta@LaRC.NASA.GOV).